

Garland County		Sheriff's Office	Detention Center
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Policy: The Detention Center is committed to emphasizing zero tolerance towards sexual abuse/assault/harassment of inmates, and sexual acts involving inmates regardless of consensual status, either by staff or other inmates; and provides a systematic means of identifying, reporting and investigating sexual abuse, in order to provide a safe and secure work environment for staff, the public, and inmates.

Background

1. Sexual conduct between staff and detainees, volunteers or contact personnel and detainees, regardless of consensual status, is prohibited and subject to administrative and criminal disciplinary sanctions.
2. Sexual abuse of an inmate, resident, or detainee by another inmate, detainee, or resident includes:
 - a. Nonconsensual, coerced acts by implied threats of violence, or if unable to refuse.
 - b. Contact between the mouth and the penis, vulva, or anus; penetration of the anal or genital opening of another person, however slight, by a hand, finger, or object, or other instrument.
 - c. Any other intentional touching, either directly or through clothing, of the genitals, anus, groin, breast, inner thigh, or buttocks of another person, excluding incidental to a physical altercation.
3. Sexual abuse of an inmate, or detainee by a staff member, contractor, or volunteer includes any of the following acts, with or without the consent of the inmate, resident or detainee:
 - a. Contact between the penis and the, vulva, or the penis and the anus, including penetration, however slight.
 - b. Contact between the mouth and the penis, vulva, or anus.
 - c. Contact between the mouth and any body part where the staff member, contractor, or volunteer has the intent to abuse, arouse, or gratify sexual desire.
 - d. Penetration of the anal or genital opening, however slight, by a hand, finger, object, or other instrument, that is unrelated to official duties or where the staff member, contractor, or volunteer has the intent to abuse, arouse, gratify sexual desire.

- e. Any other intentional contact, either directly or through the clothing, of or with the genitalia, anus, groin, breast, inner thigh, or the buttocks, that is unrelated to official duties or where the staff member, contractor, or volunteer has the intent to abuse, arouse, or gratify sexual desire.
 - f. Any attempt, threat, or request by a staff member, contractor, or volunteer to engage in the activities described above.
 - g. Any display by a staff member, contractor, or volunteer of his or her uncovered genitalia, buttocks, or breast in the presence of an inmate, detainee, or resident.
 - h. Voyeurism by a staff member, contractor, or volunteer; Voyeurism by a staff member, contractor, or volunteer means an invasion of privacy of an inmate, detainee, or resident by staff for reasons unrelated to official duties, such as peering at an inmate who is using a toilet in his or her cell to perform bodily functions, requiring an inmate to expose his or her buttocks, genitals or breasts, or taking images of all or part of an inmate's naked body or of an inmate performing bodily functions.
 - i. Sexual conduct between staff members and detainees, or between volunteers or contract personnel and detainees, regardless of consensual status, is strictly prohibited and subject to administrative and/or criminal sanctions.
4. Sexual Harassment includes:
- a. Repeated and unwelcome sexual advances, requests for sexual favors, or verbal comments, gestures, or actions of a derogatory or offensive sexual nature by one inmate, detainee, or resident directed toward another.
 - b. Repeated verbal comments or gestures of a sexual nature to an inmate, detainee, or resident by a staff member, contractor, or volunteer, including demeaning references to gender, sexually suggestive or derogatory comments about body or clothing, or obscene language or gestures.
5. Information is provided to inmates about sexual abuse/assault including:
- a. prevention/intervention,
 - b. self-protection,
 - c. reporting sexual abuse/assault,
 - d. treatment and counseling.

The information is communicated orally and in writing, in a language clearly understood by the inmate, upon arrival at the facility. The Inmate Handbook explains that reporting sexual abuse is a serious allegation and will be treated as such. Any false reporting will carry serious consequences.

6. Within 30 days of intake, the Detention Center provides a comprehensive education to inmates regarding their rights to be free from sexual abuse and sexual harassment and to be free from retaliation for reporting such incidents, and regarding agency policies and procedures for responding to such incidents through a PREA education class.

7. Inmates who commit inmate-on-inmate sexual abuse are subject to disciplinary sanctions pursuant to a formal disciplinary process. Sanctions shall be commensurate with the nature and circumstances of the violation, the inmate's disciplinary history and the sanctions imposed for comparable offenses by other inmates with similar histories. (See 3.3.4 Inmate Rules and Discipline)
- a. The disciplinary process shall consider whether a perpetrating inmate's mental disabilities or mental illness contributed to his or her behavior when determining what type of sanction, if any, should be imposed.
 - b. During formal sexual abuse incident review, the facility shall consider requiring offending inmates to participate in interventions, such as therapy or counseling, to address and correct underlying reasons or motivations for the abuse.
 - c. An inmate may only be disciplined for sexual contact with an employee upon a finding that the employee did not consent to such contact.
 - d. Reports of sexual abuse or sexual harassment made in good faith based upon a reasonable belief that the alleged conduct occurred shall not constitute falsely reporting an incident or lying, even if an investigation does not establish evidence to substantiate the allegation.
 - e. While consensual sexual activity between inmates is prohibited in the Detention Center, the facility may not deem consensual sexual activities as sexual abuse if it is determined that the activity is not coerced.

Definitions

The following terms defined below are included within this policy and procedure:

Medical Professional – A person in the medical field such as an EMT, Poison Control, Doctor etc. who is not employed through the Detention Center.

PREA Compliance Manager – The PREA Compliance Manager is a designated Detention Staff who oversees the Detention Center's compliance with the PREA Standards. The PREA Compliance Manager is not a full time position, but the Detention Center allows sufficient time and authority so the PREA Compliance Manager can develop and implement policies and procedures in an effort to move toward PREA compliance. If the PREA Compliance Manager position is vacant, the Chief Deputy actively seeks to fill the position. The PREA Compliance Manager reports directly to the PREA Coordinator in this capacity.

PREA Coordinator – The PREA Coordinator is a designated upper-level, agency-wide Detention Staff who is allowed sufficient time and authority to develop, implement, and oversee agency efforts to comply with the PREA standards in all of its facilities. The PREA Coordinator is not a full time position. If the PREA Coordinator position is vacant, the Chief Deputy actively seeks to fill the position. The PREA Coordinator oversees the PREA Compliance Managers in this capacity.

Procedures

Procedure A: Intake Screening

1. Upon intake, the Booking Deputy provides the inmate with an Inmate Handbook which contains the PREA Information Sheet on the Detention Center's zero tolerance policy regarding sexual assault, steps on how to report incidents or suspicions of sexual abuse or sexual harassment, their rights to be free from sexual abuse and sexual harassment and to be free from retaliation for reporting such incidents, and regarding the agency policies and procedures for responding to such incidents.
2. Detainees are screened within 24 hours of arrival at the facility for potential vulnerabilities or tendencies of acting out with sexually aggressive behavior. Housing assignments are made accordingly.
 - a. During screening, if indication is made an inmate has previously experienced prior sexual victimization or has perpetrated sexual abuse, whether it occurred in an institutional setting or in a community setting, staff informs the inmate that he can receive a follow-up meeting with a medical or mental health professional within fourteen (14) days.
3. Appropriate controls are in place on the dissemination of information gathered from the initial and follow-up screenings to ensure that sensitive information is not exploited to the inmate's detriment by employees or other inmates.
 - a. Any information related to sexual victimization or abusiveness occurring in an institutional setting shall be confidential and strictly limited to medical and mental health clinicians and other employees, as necessary, to inform treatment plans and security and management decisions, including housing, bed, work, education and program assignments or as otherwise required by law.
 - b. Medical and mental health practitioners shall obtain informed consent from inmates before reporting information about prior sexual victimization that did not occur in an institutional setting. Also see 4.2.5 Health Appraisals and 4.2.21 Health Record Files.
4. Detainees identified as high risk with a history of sexually assaultive behavior are assessed by a mental health or other qualified professional. Detainees with a history of sexually assaultive behavior are identified, monitored and counseled.
 - a. Detainees identified as high risk for sexual victimization are assessed by a mental health or other qualified professional. Detainees at risk for sexual victimization are identified, monitored, and counseled.
5. Intake screening shall consider at a minimum, criteria to assess inmates for risk of sexual victimization:
 - a. Age and physical build of the inmate.
 - b. Whether the inmate has a mental, physical or developmental disability.
 - c. Previous incarceration, criminal history or previous convictions for sex offenses against adult or child.
 - d. Current charges or current detention solely for civil immigration purposes.

- e. Transgender, intersex or gender nonconforming and the inmate's own perception of vulnerability.
 - f. Whether the inmate has previously experienced sexual victimization.
 - g. Prior acts of sexual abuse, prior violent offense conviction and history of prior institutional physical or sexual violence.
6. Information collected at intake will be utilized in the decision of appropriate housing placement, taking into consideration potential vulnerabilities or sexual victimization as well as sexually aggressive or assaultive behavior.
 7. Inmates at high risk for sexual victimization shall only be placed in segregated housing after an assessment of all available alternatives has been made, and it has been determined that there are no other alternative available means of separation from likely abusers. Inmates placed in segregated housing for this purpose shall have equal access to all programs and privileges.

Procedure B: Reporting

1. It is the responsibility of the inmates, Detention Staff, volunteers, outside service providers, or visitors to report any act that might be considered sexual assault. All reports of sexual abuse are reported promptly.
 - a. A thorough investigation is conducted and documented whenever a sexual assault, abuse or threat is reported. See Procedure D.
 - b. When crimes are committed, the perpetrator and victim of, and witnesses to these crimes must be identified, and evidence of these crimes collected and preserved.
2. Staff accept reports made verbally, in writing, anonymously, and/or from third parties and promptly document any verbal reports.
 - a. Staff are able to privately report sexual abuse and sexual harassment of inmates.
3. The Detention Center provides multiple internal ways for inmates to privately report sexual abuse and sexual harassment, retaliation by other inmates or staff for reporting sexual abuse and sexual harassment, and staff neglect or violation of responsibilities that may have contributed to such incidents. This includes, at minimum, one way for inmates to report abuse or harassment to a public or private entity or office that is not part of the agency, and that is able to receive and immediately forward inmate reports of sexual abuse and sexual harassment to agency officials, allowing the inmate to remain anonymous upon request.
 - a. Inmates detained solely for civil immigration purposes are provided information on how to contact relevant consular officials and relevant officials at the Department of Homeland Security. (See 1.5.7 Foreign Nationals Access to Diplomatic Representatives)

4. Detainees who are victims of sexual abuse have the option to report the incident to a designated staff member other than an immediate point-of-contact line officer. The Detention Center makes available the following for reporting allegations:
 - a. Tell a Detention Staff member,
 - b. Tell the PREA Compliance Manager,
 - c. Fill out an Inmate Grievance form,
 - d. Notify Medical Staff, and/or
 - e. Utilize PREA hotline as posted above the phones.
5. The Detention Center maintains a method to receive third-party reports of sexual abuse and sexual harassment and distributes publicly information on how to report sexual abuse and sexual harassment on behalf of an inmate.
 - a. Third parties, including fellow inmates, employees, family members, attorneys and outside advocates, are permitted to assist an inmate in filing complaints related to allegations of sexual abuse or sexual harassment. Complaints filed shall be referred for sexual abuse and/or sexual harassment investigation.
6. Upon receiving an allegation that an inmate was sexually abused while confined at another facility, the allegation is forwarded to the Chief Deputy or designee, who shall notify the head of the facility or appropriate office of the agency where the alleged abuse occurred.
 - a. Such notification shall be provided as soon as possible, but no later than 72 hours after receiving the allegation.
 - b. The Chief Deputy or designee shall document that notification was provided.
 - c. The facility head or agency office that receives such notification shall ensure that the allegation is investigated in accordance with these standards.

Procedure C: Staff Response to Sexual Assault of Inmates

1. In the event of an alleged complaint of sexual assault, the deputy arriving on scene of a reported crime should:
 - d. Notify Central Control of the nature of the incident to insure quick response by the Shift Commander who immediately conducts an initial investigation.
 - e. Take control of the situation to prevent injury, or further injury, by separating the alleged victim from the alleged abuser.
 - f. Place the alleged victim under protective custody and notify Medical Staff.
 - i. The medical and psychological trauma of sexual abuse is minimized as much as possible by prompt and appropriate health intervention.
 - ii. Advise the alleged victim not to eat, drink, change clothing, wash, bathe, shower, rinse their mouth, brush their teeth, urinate or defecate until examined by a forensic specialist.
 - iii. Alleged inmate victims of sexual abuse shall receive timely, unimpeded access to emergency treatment and crisis intervention services.
 1. If requested by the victim, a qualified detention staff member shall accompany and support the victim through the forensic medical examination process and investigatory interviews and shall provide emotional support, crisis intervention, information, and referrals.

- iv. Ensure that all alleged victims shall be transported to the appropriate outside facility for prompt forensic and medical treatment and crisis intervention counseling as required.
- g. Any inmate reporting sexual assault/abuse during their present incarceration is provided with a medical evaluation and necessary treatment by a qualified health care professional.
 - i. Administer necessary first aid.
 - ii. Prepare the appropriate ER paperwork.
 - iii. Document findings in individual's medical record.
 - iv. Upon the return of the inmate from the emergency room, ensure the paperwork from the ER is returned and reviewed, and that the alleged victim is referred to mental health and medical for appropriate follow-up.
- h. Place the alleged perpetrator(s) under administrative confinement, pending investigation of the complaint by the PREA Compliance Manager or designee.
- i. Update Central Control and advise if further assistance as needed. Other situations may necessitate different actions by the discovering deputy. However, priority shall always be given to preservation of life.
- j. Notify the PREA Compliance Manager and Security Director of the situation.
- k. Secure areas where the assault is alleged to have occurred, and treat the area as a crime scene. Protect the crime scene and preserve evidence:
 - i. Protect all areas where physical evidence exist; lock down inmates; isolate them away from the scene, etc. If evidence is in a cell, simply isolate the cell to avoid any contamination.
 - ii. Do not disturb any physical evidence if possible; and await response of C.I.D. (follow 3.1.19 Crime Scene)
 - iii. C.I.D ensures an evidence property receipt is utilized to establish and maintain the chain of custody.
- l. Observe all conditions, events, and remarks and record them for the Incident Report.

2. Victims of sexual assault are referred under appropriate security provisions to a community facility for treatment and gathering of evidence. The following guidelines are used:
 - a. A history is taken by health care professionals who conduct an examination to document the extent of physical injury and to determine if referral to another medical facility is indicated. With the victims consent, the examination includes collection of evidence from the victim, using a kit approved by the appropriate authority.
 - b. Provision is made for testing for sexually transmitted diseases (for example, HIV, gonorrhea, hepatitis, and other diseases) and counseling, as appropriate.
 - c. Prophylactic treatment and follow-up for sexually transmitted diseases are offered to all victims, as appropriate.
 - d. Following the physical examination, there is availability of an evaluation by a mental health professional to assess the need for crisis intervention counseling and long-term follow-up.
 - e. A report is made to the facility or program administrator or designee to assure separation of the victim from his or her assailant.

3. The Shift Commander or designee shall review and sign the reports and ensure all copies are distributed. Reports are forwarded to the following:
 - a. Chief Deputy
 - b. Security Director
 - c. PREA Compliance Manager
 - d. Criminal Investigation Division (CID).

Procedure D: Criminal and Administrative Investigations

1. The Detention Center ensures that an administrative and/or criminal investigation is completed for all allegations of sexual abuse and sexual harassment. This policy and procedures are in place to ensure that allegations of sexual abuse or sexual harassment are referred for investigation to an agency with the legal authority to conduct criminal investigations, unless the allegation does not involve potentially criminal behavior.
 - a. Non-criminal investigations are investigated by qualified detention personnel as assigned by the PREA Compliance Manager;
 - b. Allegations of sexual abuse or sexual harassment that involve potentially criminal behavior shall be referred for investigation to the Criminal Investigation Division assigned Detention Investigator; who have in-place a policy governing the conduct of such investigations to include the collection of evidence. All such referrals are documented.
 - c. Detention Staff shall cooperate with investigators and shall work to remain informed about the progress of the investigation.
 - d. This policy is made available on the Sheriff's Office website.

2. The PREA Compliance Manager or designee shall investigate/review all cases of alleged inmate sexual assault/battery and staff sexual misconduct/harassment, including those received from third-parties and anonymous sources to ensure that the incidents are accurately tracked in accordance with current Department of Justice PREA Standards.
3. The departure of an alleged abuser or victim from the employment or control of the Detention Center, or the recantation of the allegation, shall not provide a basis for terminating an investigation.
4. Staff assigned to investigate the PREA allegation, preserves and/or collects usable physical evidence for administrative proceedings. Investigators:
 - a. Preserve and/or collect direct and circumstantial evidence, including any available physical and DNA evidence and any available electronic monitoring data;
 - b. Interview alleged victims, suspected perpetrators and witnesses; and
 - c. Review prior complaints and reports of sexual abuse involving the suspected perpetrator.
5. Administrative investigations shall include an effort to determine whether employee actions or failures to act contributed to the abuse.
6. Administrative investigative reports shall include a description of the physical and testimonial evidence, the reasoning behind credibility assessments and the investigative facts and findings.
7. The credibility of an alleged victim, suspect or witness shall be assessed on an individual basis and shall not be determined by the person's status as inmate or employee.
 - a. The inmate who alleged sexual abuse shall not be required to submit to a polygraph examination or other truth-telling device as a condition for proceeding with the investigation of such an allegation.
8. No standard higher than a preponderance of the evidence is used in determining whether the allegations of sexual abuse or sexual harassment are substantiated.
9. Administrative and criminal investigations shall be documented in a written report to be retained for as long as the alleged abuser is incarcerated or employed by the Detention Center, plus five years.
 - a. All case records associated with claims of sexual abuse, including incident reports, investigative reports, inmate information, case disposition, medical and counseling evaluation findings, and recommendations for post-release treatment and/or counseling are retained in accordance with Part 115 (PREA National Standards).
10. After a thorough investigation has been conducted by the PREA Compliance Manager or designee, as to whether an inmate has suffered sexual assault, the Security Director or designee informs the alleged victim, and documents such notification, as to whether the allegation has been determined to be substantiated, unsubstantiated or unfounded.

- a. If the investigation was performed by C.I.D, a request shall be made for the relevant information from the investigative agency in order to inform the alleged victim. The facility's obligation to report shall terminate if the alleged victim is released from custody. All such notifications or attempted notifications shall be documented.
11. Following an inmate's allegation that a staff member has committed sexual abuse against the inmate, the facility shall inform the inmate (unless the agency has determined that the allegation is unfounded) whenever:
 - a. The staff member is no longer posted within the inmate's unit;
 - b. The staff member is no longer employed at the facility;
 - c. The agency learns that the staff member has been charged in relation to sexual abuse within the facility; or
 - d. The agency learns that the staff member has been convicted on a charge related to sexual abuse within the facility.
 12. Following an inmate's allegation that he or she has been sexually abused by another inmate, the agency shall subsequently inform the alleged victim whenever:
 - a. The agency learns that the alleged abuser has been charged in relation to sexual abuse within the facility; or
 - b. The agency learns that the alleged abuser has been convicted on a charge related to sexual abuse within the facility.
 13. For each incident of sexual assault there will be a formal sexual abuse incident review conducted at the conclusion of every sexual abuse investigation including when the allegation has not been substantiated, unless the allegation has been determined to be unfounded.
 - a. This review will occur within 30 days of the conclusion of the investigation.
 - b. The review team shall consist of upper management officials to include at a minimum, the PREA Compliance Manager, supervisors, investigators, medical and mental health practitioners and other individuals the PREA Compliance Manager deems necessary.
 - c. The review team shall:
 - i. Consider whether the allegation or investigation indicates a need to change policy or practice to better prevent, detect or respond to sexual abuse.
 - ii. Consider as to whether the allegation was motivated by race, ethnicity, gender identity, gay, lesbian, bisexual, transgender, and intersex status or gang affiliation. Other factors to be considered are the adequacy of staffing levels, and level of monitoring technologies.
 - iii. Examine the area in the facility where the incident allegedly occurred to assess whether physical barriers in the area may enable abuse.
 - iv. Assess the adequacy of staffing levels in that area during different shifts;
 - v. Assess whether monitoring technology should be deployed or augmented to supplement supervision by employees.
 - vi. Prepare a report of its findings, including but not necessarily limited to determinations made in the above items, and any recommendations for improvement and submit such report to the Chief Deputy and PREA Compliance Manager.

- vii. The facility shall implement the recommendations for improvement, or shall document its reasons for not doing so
14. Any volunteer or contractor who engages in sexual abuse shall be prohibited from contact with inmates and shall be reported to relevant licensing bodies. Appropriate remedial measures shall be taken by the facility to ensure the safety of inmates in contact with volunteers and contractors.
15. Upon request a report will be prepared and submitted to the United States Department of Justice.

Procedure E: Protection Against Retaliation

1. Following a report of sexual abuse, the PREA Compliance Manager designates staff members to monitor retaliation utilizing the PREA Retaliation Monitoring Sheet; in order to protect all inmates and staff who report sexual abuse or sexual harassment or cooperate with sexual abuse or sexual harassment investigations from retaliation by other inmates or staff.
2. Multiple protection measures are utilized to include but not limited to, housing changes or transfers for inmate victims or abusers, removal of alleged staff or inmate abusers from contact with victims, and emotional support services for inmates or staff who fear retaliation for reporting sexual abuse or sexual harassment or for cooperating with investigations.
3. For at least 90 days following a report of sexual abuse, the designated staff members monitor the conduct and treatment of inmates or staff who reported the sexual abuse and of inmates who were reported to have suffered sexual abuse to see if there are changes that may suggest possible retaliation by inmates or staff, and shall act promptly to remedy any such retaliation. Items monitored include any inmate disciplinary reports, housing, or program changes, or negative performance reviews or reassignments of staff.
 - a. Monitoring continues beyond 90 days if the initial monitoring indicates a continuing need.
 - b. In the case of inmates, such monitoring shall also include periodic status checks.
4. If any other individual who cooperates with an investigation expresses a fear of retaliation, appropriate measures are taken to protect that individual against retaliation.
5. Monitoring shall terminate if the allegation is deemed unfounded.

Procedure F: Ongoing Medical and Mental Health for Sexual Abuse

1. The Detention Center provides inmates with access to outside victim advocates for emotional support services related to sexual abuse by giving inmates mailing addresses and telephone numbers, including toll-free hotline numbers where available, of local, State, or national victim advocacy or rape crisis organizations, and, for persons detained

- solely for civil immigration purposes, immigrant services agencies. Reasonable communication is available between inmates and these organizations and agencies, in as confidential a manner as possible.
- a. Inmates are informed via the Inmate Handbook, prior to giving them access, of the extent to which such communications will be monitored and the extent to which reports of abuse will be forwarded to authorities in accordance with mandatory reporting laws.
 - b. The Detention Center maintains a memoranda of understanding (or attempts of same) with community service providers that are able to provide inmates with confidential emotional support services related to sexual abuse.
2. Ongoing medical and mental health care for sexual abuse victims and abusers are provided. The Detention Center offers medical and mental health evaluations and, as appropriate, treatment to all inmates who have been victimized by sexual abuse in any prison, jail, lockup, or juvenile facility.
 3. The evaluation and treatment of such victims shall include, as appropriate, follow-up services, treatment plans, and, when necessary, referrals for continued care following their transfer to, or placement in, other facilities, or their release from custody.
 - a. The Detention Center provides such victims with medical and mental health services consistent with the community level of care.
 4. Inmate victims of sexually abusive vaginal penetration while incarcerated shall be offered pregnancy tests. ³²
 - a. If pregnancy results, such victims shall receive timely and comprehensive information about and timely access to all lawful pregnancy-related medical services.
 5. Inmate victims of sexual abuse while incarcerated shall be offered tests for sexually transmitted infections as medically appropriate.
 6. Treatment services shall be provided to the victim without financial cost and regardless of whether the victim names the abuser or cooperates with any investigation arising out of the incident.
 7. All prisons shall attempt to conduct a mental health evaluation of all known inmate-on-inmate abusers within 60 days of learning of such abuse history and offer treatment when deemed appropriate by mental health practitioners.

Procedure G: Prevention Practices

1. All Detention staff members, contractors, vendors and volunteers, or any other person working in the Detention Center upon hire receives orientation and annual training thereafter, on the Prison Rape Elimination Act of 2003 (PREA) which includes information on sexual assault/abuse awareness, harassment, prevention, detection, response, reporting procedures, confidentiality requirements, and updates as they become available.

2. Supervisors shall conduct and document unannounced rounds to identify and potentially deter staff sexual abuse and harassment of inmates.
3. Inmates shall be allowed to shower, perform bodily functions, and change clothing without "non-medical" staff of the opposite gender viewing their breasts, buttocks, or genitalia, except in exigent circumstances, or when such viewing is incidental to routine cell checks, etc.
4. The facility shall not conduct cross-gender strip searches or cross-gender visual body cavity searches except in exigent circumstances or when performed by medical practitioners. All cross-gender strip searches and cross-gender visual body cavity searches will be documented.
5. All cross-gender pat-down searches of female inmates shall be documented.
6. All staff of the opposite gender of the housing units will announce their presence when entering the unit.

Forms

The following forms are referenced within this policy and procedure:

- Incident Report
- Inmate Grievance
- Medical Request Form
- PREA Information Sheet
- PREA Retaliation Monitoring Sheet