

**Garland County
Human Resources Committee
Special Meeting
Minutes
November 7, 2022, 5:00 PM**

Human Resources Members Present: Vice Chairman Dave Reagan, Ray Owen, John Horner, and Esther Dixon.

Members Absent: Chairman Anderson, Justices John Faulkner, and Larry Raney.

Also Present: Citizens, Elected Officials, Staff, and Media.

Vice-Chairman Reagan called the meeting to order, and Justice Dixon provided the Invocation.

Vice-Chairman Reagan introduced a request from County Judge Mahoney for consideration of approval for a title change from Skilled Operator to Mower Working Crew Leander (PCN 2000.0200.4434) and a salary increase request from \$32,400 to \$35,000 for the 2023 Budget. A motion was made by Justice Owen, seconded by Justice Dixon, to approve the title change and salary increase request. The motion carried without opposition.

Vice-Chairman Reagan introduced a request from County Judge Mahoney for consideration of approval to create a full-time Truck Drive-CDL Floater position within the Environmental Services 2023 Budget and an annual salary of \$32,004. A motion was made by Justice Dixon, seconded by Justice Owen, to create and recommend funding for the position. The motion carried without opposition.

Vice-Chairman Reagan introduced the next item on the agenda, which was a consideration of approval for a part-time hourly rate increase for Deputy Coroners from \$12 per hour to \$13.22 per hour for the 2023 Budget. There was no action taken on this request.

Vice-Chairman Reagan introduced the next item on the agenda, which was consideration of approval for a position description re-rate and salary increase in the Treasurer's Budget to the position of Chief Deputy for the 2023 Budget. Treasurer Stockdale voluntarily withdrew the request; therefore, no action was taken.

Vice-Chairman Reagan introduced the next item on the agenda, which was consideration of approval to provide Certificate Pay Incentive (\$600 annually) for all personnel within the 911 Communications Center who obtain Fire Service Communications Certification

through the Association of Public-Safety Communications Officials-International, Inc. (APCO Institute) for the 2023 Budget A motion was made by Justice Horner, seconded by Justice Owen to approve the annual certification pay and an amendment to the Personnel Policy. The motion carried without opposition.

Vice-Chairman Reagan introduced the next on the agenda, which was a consideration of approval to delete two part-time positions and create two full-time positions of Adult Services Coordinator (PCN 3008.0600.3256) and Facilities Coordinator (PCN 3008.0600.3257) within the Garland County Library 2023 Budget. A motion was made by Justice Owen, seconded by Justice Horner, to delete the two part-time positions and create two full-time positions. The motion carried without opposition.

Justice Owen made a motion, seconded by Justice Dixon, to approve an amendment to "Section L-Certificate Pay Incentive Program" of the Garland County Personnel Policy as adopted by O-22-26 to provide Certificate Pay Incentive (\$600 annually for all personnel within the 911 Communications Center who obtain Fire Service Communications Certification through the Association of Public-Safety Communications Officials-International, Inc. (APCO Institute). The motion carried without opposition.

Vice-Chairman Reagan introduced the final items on the agenda, which were the consideration of approval to delete the position of full-time Hot Check Coordinator from the County General Services, Prosecuting Attorney 2023 Budget (PCN 1000.0416.2107) and to create the position of part-time PT Hot Check Clerk to the County General Services, Prosecuting Attorney 2023 Budget (PCN 1000.0416.2116). A motion was made by Justice Owen, seconded by Justice Dixon, to delete the Hot Check Coordinator position for the 2023 Budget year. The motion carried without opposition. A motion was then made by Justice Dixon, seconded by Justice Horner, to create the part-time PT Hot Check Clerk position. The motion carried without opposition.

With no further business, the meeting adjourned.

Respectfully submitted,


Valerie Dodge