

Garland County, Arkansas
Finance Committee Meeting
Minutes
February 3, 2020

Finance Members Present: Chairman McKee, Vice- Chairman Braziel, Justice Horner, Anderson, Hunter, Owen, and Raney

Members Absent: None

Also Present: Citizens, Elected Officials, Staff, and Media

Chairman McKee called the meeting to order started with a prayer.

Chairman McKee introduced a resolution expressing support for the Greater Hot Springs Chamber of Commerce and the Hot Springs Metro Partnership's priority list for future projects to ARDOT. A motion for do pass was made by Justice Horner and seconded by Justice Braziel. Judge Mahoney explained the list, and there was some discussion. Mr. Gary Troutman, the President of the Hot Springs Metro Partnership, spoke on the request. Chairman McKee asked for further questions or discussion, and with none the motion passed without opposition.

Chairman McKee introduced a resolution authorizing the County Judge to apply for an Arkansas Historic Preservation Program (AHPP) Grant. A motion for do pass was made by Justice Owen and seconded by Justice Anderson. Chairman McKee asked Judge Mahoney to update the Committee on the exterior of the courthouse and the need for the new grant. Judge Mahoney indicated that the grant is to repair Judge Wright's courtroom where moisture is causing the damage to the walls. The moisture is coming through some exterior terracotta that was not included in the first project. There was some discussion, then Chairman McKee asked for further questions or discussion, with none the motion passed without opposition.

Chairman McKee introduced an ordinance authorizing the county to adopt a stabilization policy. A motion for do pass was made by Justice Owen and seconded by Justice Raney. There was some discussion regarding the availability of the funds and how this million dollars will be designated for an emergency. Chairman McKee asked for questions or discussion, with none the motion passed without opposition.

Chairman McKee introduced an ordinance authorizing the county to adopt a purchasing and contracts policy manual. A motion for do pass was made by Justice Raney and seconded by Justice Anderson. There was some discussion. Judge Mahoney explained that this is a clarification of the policy. Chairman McKee asked for questions or discussion, with none the motion passed without opposition.

Chairman McKee introduced an ordinance to amend the 2019 Budget Ordinance O-18-56, anticipate revenue and to appropriate/transfer funds in various budgets:

- The County Judge requests to appropriate \$1,829.10 in the Emergency 911 Fund, 911 Communication Center Budget and a transfer of \$27,796.33 from the General Fund to cover the over-anticipated revenues in this fund.

- The Tax Collector requests to transfer funds of \$6,608.59 in the Collector's Automation Fund from the General Supplies, Meals and Lodging, and Other Miscellaneous line items to Salaries, Full-Time, Retirement Matching, Health Insurance Matching, Unemployment Compensation, and Sick Leave Compensation line items.
- The Prosecuting Attorney requests to transfer funds of \$7,193.07 in the Victim of Crime ACT (VOCA) Fund from the Salaries Full-Time, Salaries Part-Time, Social Security Matching, Retirement Matching, and Health Insurance Matching line items to the Special Legal line item.
- The Sheriff has requested that \$4,457.25 be transferred from the General Fund to the Jail Operations and Maintenance (O&M) Fund to cover the over-anticipated revenue in this fund.

A motion for do pass was made by Justice Owen and seconded by Justice Braziel. Chairman McKee asked for questions or discussion, with none the motion passed without opposition.

Chairman McKee introduced an ordinance to amend the 2020 Budget Ordinance O-19-54, to anticipate revenues and appropriate funds in various budgets.

- The County Judge sold materials to another county and deposited \$101,013.75, which includes sales tax that Garland County will pay over to the Department of Finance and Administration. He would like these funds appropriated in the County Road Budget.
- The County Judge received \$19,821.13 for damage to a 2017 Ford F350 Service Truck and would like these funds appropriated in the Solid Waste Budget.
- The Circuit Court Division II Juvenile Judge was awarded a Juvenile Drug Court Accountability Grant for \$9,991.19 and would like it appropriated for a drug court program.

A motion for do pass was made by Justice Owen and seconded by Justice Braziel. Judge Mahoney explained the new chip-lock process the Road Department is now using. Chairman McKee asked for questions or discussion, with none the motion passed without opposition.

Chairman McKee an ordinance to amend the 2020 Budget Ordinance O-19-54, to anticipate revenues and appropriate funds in various Sheriff's budgets.

- The Sheriff has been awarded an Edward Byrne Memorial Justice Assistance Grant (JAG) from the U.S. Department of Justice for \$25,189.00. This grant is reimbursable and will require an appropriation/transfer from the Ouachita Memorial Hospital (OMH) Sale Fund until reimbursed.
- The Sheriff received \$6,419.00 for damage to a 2016 Ford Explorer and would like these funds appropriated in the Sheriff's Budget.
- The Sheriff has requested to un-appropriate and delete the position of Relief Commander Sergeant (PCN 3400.0418.1017) for \$48,900.04, and create a new position of Area Supervisor/Corporal (PCN 3400.0418.1114) and appropriate \$45,841.01 for this position.
- The County Sheriff requested \$1,768.51 to be brought forward in the Juvenile Grant in Aid (GIA) Fund beginning balance and appropriated to the Juvenile Budget for grant proceeds not used in 2019.

A motion for do pass was made by Justice Anderson and seconded by Justice Braziel. Chairman McKee asked for questions or discussion, with none the motion passed without opposition.

Chairman McKee introduced consideration of a transfer in the **2019 Budget** for \$3,815.00 in the Juvenile Grant-in-Aid Fund, Juvenile Detention Budget from Machinery and Equipment (3543.0422.4004) to Building Materials and Supplies (3543.0422.2020). A motion for do pass was made by Justice Raney and seconded by Justice Anderson. Chairman McKee asked for questions or discussion, with none the motion passed without opposition.

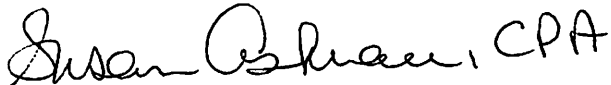
Chairman McKee introduced consideration of a transfer in the **2019 Budget** for \$7.00 in the Solid Waste Fund, Solid Budget from Buildings (3009.0700.4002) to Vehicles (3009.0700.4005). A motion for do pass was made by Justice Braziel and seconded by Justice Horner. Chairman McKee asked for questions or discussion, with none the motion passed without opposition.

Chairman McKee introduced Gary Troutman with Hot Springs Metro Partnership, and he presented the report. A motion for do pass was made by Justice Horner and seconded by Justice Owen. Chairman McKee asked for questions or discussion, with none the motion passed without opposition.

Chairman McKee introduced the Position and Salary Adjustments, Overtime, Sales Tax, and Oaklawn Revenue report. There was some discussion on each report.

Adjourned.

Respectfully Submitted,

A handwritten signature in black ink that reads "Susan Ashmore, CPA". The signature is written in a cursive style.

Susan Ashmore, CPA
Garland County Comptroller