

**SPECIAL FINANCE COMMITTEE MEETING
GARLAND COUNTY COURTHOUSE
COUNTY COURTROOM 200
AUGUST 9, 2021, AT 5:25 PM.
AGENDA**

The public is welcome to attend a Zoom webinar. This link is for observation only. Anyone who wishes to participate must attend in person.

When: Aug 9, 2021 05:15 PM Central Time (US and Canada)

Topic: Special Finance, Ordinance and Quorum Court Meetings

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_hFrYq6eSQgCbYEEG36id_w

After registering, you will receive a confirmation email containing information about joining the webinar.

Registration will close at 4:45 p.m., August 9, 2021.

Members: Chairman McKee, Vice Chairman Braziel, Justices Horner, Anderson, Owen, Hunter, and Raney

All Justices of the Peace are invited to attend.

1. Call to order and invocation.
2. Consideration of an ordinance to establish a special revenue fund to be named the County Library ARP Fund and to declare an emergency.
3. Consideration of an ordinance to amend the 2021 Budget Ordinance O-20-35; to anticipate revenues and appropriate funds in various budgets:
 - a. The County Judge requests an appropriation of \$41,000.00 from the Emergency 911 Reserve Fund to pay for two 911 dispatch consoles.
 - b. The Sheriff requests an appropriation for \$600,000.00 in the Sheriff's Commissary Fund, Sheriff's Budget for inmate telephone and supplies.
 - c. The Prosecuting Attorney requests an appropriation of \$545.45 in the General Fund, Prosecuting Attorney Budget to pay to part of the cost of a copy machine.
 - d. The Librarian was awarded a grant from the State Library Board for \$81,095.00 for part of the purchase of a bookmobile from the American Rescue Plan (ARP). The Library Board of Trustees has approved this purchase and would like these funds appropriated in the County Library ARP Fund, County Library Budget.
 - e. The Librarian requests \$118,905.00 be appropriated to cover the remaining cost purchase of a bookmobile. The Library Board of Trustees has approved this purchase and would like these funds appropriated in the County Library Fund, County Library Budget.
 - f. The Circuit Court Division II Juvenile Judge requests an appropriation of \$122.00 to the Juvenile Drug Court Accountability Grant Fund, Circuit Court Division II Budget.

4. Adjourned

ORDINANCE NO. _____

BE IT ENACTED BY THE QUORUM COURT OF GARLAND COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

“AN ORDINANCE TO ESTABLISH A SPECIAL REVENUE FUND TO BE NAMED THE COUNTY LIBRARY ARP FUND; AND TO DECLARE AN EMERGENCY.”

SECTION 1. Affirmation. It comes before this Court that there is a need to establish a special revenue fund on the books of the county to track the revenues and expenditures of federal assistance through the American Rescue Plan Act for the county library. This Court recognizes and affirms the need for such a fund to properly account for and control all such revenues received and expenditures made in compliance with all applicable laws and guidance from the U.S. Treasury.

SECTION 2. Establishment of Fund. There is hereby created on the books of the Garland County Treasurer and the books of the Comptroller a special revenue fund to be known as the County Library ARP Fund with a fund number of 3047 as assigned by Arkansas Legislative Audit. The revenue code for the federal assistance through the ARP Act, as assigned by Legislative Audit, is 7112 – Federal Coronavirus Relief.

SECTION 3. Operation of Fund. The County Library ARP Fund is subject to the county budgeting, appropriation and expenditure regulations of Arkansas Code Annotated, Title 14; the claims process for county libraries pursuant to § 13-2-404(c)(1)(2); and the County Financial Management System implemented in accordance with § 14-21-101. Funds must be used in accordance with guidelines issued by the U.S. Treasury concerning the legal expenditures of revenues received pursuant to the American Rescue Plan Act of 2021 (P.L. 11-2) and in compliance with the official award notification for grants and cooperative agreements with the Arkansas State Library pursuant to the county library’s application for ARP funds. Proper records and documentation must be maintained for audit purposes.

SECTION 4. Emergency Clause. It is found by this Court that the deposit of federal assistance funds from the American Rescue Plan Act are imminent making it necessary to establish the County Library ARP Fund in order to be able to properly track the revenue and appropriated expenditures. Therefore, an emergency is declared to exist and this ordinance shall be in full force and effect from the date of passage and approval.

ATTEST: _____
Sarah Smith
Garland County Clerk

APPROVED: _____
Darryl Mahoney
Garland County Judge

SPONSOR: _____
Matt McKee
Justice of the Peace

DATE: _____

APPROPRIATION ORDINANCE NO. _____

BE IT ENACTED BY THE QUORUM COURT OF GARLAND COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

“AN ORDINANCE TO AMEND THE 2021 GARLAND COUNTY BUDGET ORDINANCE O-20-35; TO ANTICIPATE REVENUE, AND APPROPRIATE FUNDS THEREFORE TO VARIOUS BUDGETS; AND, FOR OTHER PURPOSES.”

WHEREAS, the County Judge requests an appropriation of \$41,000.00 from the Emergency 911 Reserve Fund to pay for two 911 dispatch consoles; and,

WHEREAS, the Sheriff requests an appropriation for \$600,000.00 in the Sheriff’s Commissary Fund, Sheriff’s Budget for inmate telephone and supplies; and,

WHEREAS, the Prosecuting Attorney requests an appropriation of \$545.45 in the General Fund, Prosecuting Attorney Budget to pay to part of the cost of a copy machine; and,

WHEREAS, the Librarian was awarded a grant from the State Library Board for \$81,095.00 for part of the purchase of a bookmobile from the American Rescue Plan (ARP). The Library Board of Trustees has approved this purchase and would like these funds appropriated in the County Library ARP Fund, County Library Budget; and,

WHEREAS, the Librarian requests \$118,905.00 be appropriated to cover the remaining cost purchase of a bookmobile. The Library Board of Trustees has approved this purchase and would like these funds appropriated in the County Library Fund, County Library Budget; and,

WHEREAS, the Circuit Court Division II Juvenile Judge requests an appropriation of \$122.00 to the Juvenile Drug Court Accountability Grant Fund, Circuit Court Division II Budget; and,

WHEREAS, the Finance Committee previously met and approved this request.

NOW, THEREFORE, BE IT ENACTED BY THE QUORUM COURT OF GARLAND COUNTY, ARKANSAS:

SECTION 1. That Anticipated Revenues for the Emergency 911 Reserve Fund are \$46,000.00, and the Quorum Court may appropriate \$41,000.00 to the Nine One One Budget.

Line Item	Description	Amount
3420.0501.4004	Machinery and Equipment	\$41,000.00

SECTION 2. That Anticipated Revenues for the Sheriff’s Commissary Fund are \$670,000.00, and the Quorum Court may appropriate \$600,000.00 to the Sheriff’s Budget.

Line Item	Description	Amount
3421.0400.2011	Supplies- Other Sundry	\$300,000.00
3421.0400.3157	Inmate Telephone	<u>300,000.00</u>
Total		\$600,000.00

SECTION 3. That the sum of \$545.45 is hereby appropriated from the General Fund to the Prosecuting Attorney’s Budget.

Line Item	Description	Amount
1000.0416.4004	Machinery and Equipment	\$545.45

SECTION 4. That Anticipated Revenues for the County Library ARP Fund are \$81,095.00, and the Quorum Court may appropriate these funds to the County Library Budget.

Line Item	Description	Amount
3047.0600.4005	Vehicles	\$81,095.00

SECTION 5. That the sum of \$118,905.00 is hereby appropriated from the County Library Fund to the County Library Budget.

Line Item	Description	Amount
3008.0600.4005	Vehicles	\$118,905.00

SECTION 6. That Anticipated Revenues for the Juvenile Drug Court Accountability Grant Fund are \$122.00, and the Quorum Court may these funds in the Circuit Court Division II Budget.

Line Item	JOB Code	Description	Amount
3564.0402.3094	J6420	Meals and Lodging	\$122.00

SECTION 7. That the sum mentioned in Section 1 represents an increase of \$46,000.00 in the Emergency 911 Reserve Fund Anticipated Revenues.

SECTION 8. That the sum mentioned in Section 1 represents an increase of \$41,000.00 in the Nine One One Budget.

SECTION 9 That the sum mentioned in Section 2 represents an increase of \$600,000.00 in the Sheriff's Commissary Fund Anticipated Revenues.

SECTION 10. That the sum mentioned in Section 2 represents an increase of \$600,000.00 in the Sheriff's Budget.

SECTION 11. That the sum mentioned in Section 3 has no effect to the General Fund Anticipated Revenues.

SECTION 12. That the sum mentioned in Section 3 represents an increase of \$545.45 in the Prosecuting Attorney's Budget.

SECTION 13. That the sum mentioned in Section 4 represents an increase of \$81,095.00 in the County Library ARP Fund Anticipated Revenues.

SECTION 14. That the sum mentioned in Section 4 represents an increase of \$81,095.00 in the County Library Budget.

SECTION 15. That the sum mentioned in Section 5 has no effect on the County Library Fund Anticipated Revenues.

SECTION 16. That the sum mentioned in Section 5 represents an increase of \$118,905.00 in the County Library Budget.

SECTION 17. That the sum mentioned in Section 6 represents an increase of \$122.00 in the Juvenile Drug Court Accountability Fund Anticipated Revenues.

SECTION 18. That the sum mentioned in Section 6 represents an increase of \$122.00 in the Circuit Court Division II Budget.

ATTEST: _____

Sarah Smith
Garland County Clerk

APPROVED: _____

Darryl Mahoney
Garland County Judge

SPONSOR: _____

Matt McKee
Justice of the Peace

DATE: _____