

Garland County, Arkansas
Public Health, Welfare & Safety Committee Meeting
Courtroom 200
September 23, 2019 – 5:30 PM

Agenda

Committee Members: Chairman Larry Raney, Vice Chairman Jimmy Young, Justices Esther Dixon, Jim Sorrells, Matt McKee, Jason Braziel, and Thomas Anderson

All Justices of the Peace are welcome and encouraged to attend.

1. Call to order
2. Invocation
3. Consideration and discussion of an amendment to Ordinance O-16-16, referring to a uniform system for numbering buildings and street frontage, naming streets, numbering lakefront property, providing the methods for instituting said system, for the enforcement thereof.
4. Discussion of an amendment to Ordinance O-91-22, referring to the scenic roadways in Garland County.
5. Discussion of an amendment to Ordinance O-08-8, referring to the property codes in Hot Springs Village.
6. Adjourned

ORDINANCE NO. _____

BE IT ENACTED BY THE QUORUM COURT OF GARLAND COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

“AN ORDINANCE TO AMEND THE GARLAND COUNTY CODE, 0-16-6, REGARDING A UNIFORM SYSTEM FOR NUMBERING BUILDINGS AND STREET FRONTAGE, NAMING STREETS, NUMBERING LAKEFRONT PROPERTY, PROVIDING THE METHODS FOR INSTITUTING SAID SYSTEM, FOR THE ENFORCEMENT THEREOF; AND FOR OTHER PURPOSES.”

WHEREAS, O-16-16 was enacted by the Garland County Quorum Court on May 9, 2016, and is codified in the Garland County Code at Section 14.1; and,

WHEREAS, amendments are needed to clarify the procedure for obtaining an address and for the enforcement thereof; and,

WHEREAS, such amendments are necessary for public safety and orderly development and are in the best interest of the Citizens of Garland County; and,

WHEREAS, the Public Health, Welfare and Safety Committee has previously met and approved this Ordinance; and,

NOW, THEREFORE, BE IT ENACTED BY THE QUORUM COURT OF GARLAND COUNTY, ARKANSAS:

SECTION 1. A new Section 5(b) shall be added and shall read as follows:

In order to obtain a 911 address, the owner, subscriber, resident or the assigned agent for any parcel, house, building, mobile home or other structure that requires a 911 address in Garland County shall file an application with the Garland County Department of Emergency Management 911 Administrative Office. Applicants must complete all requirements of the application and provide proof of compliance to the 911 Administrative Office. This shall include compliance with all applicable Garland County Ordinances, including but not limited to, all requirements of the following County Departments before the address is validated and included in the 911 address point database:

Garland County Floodplain Office (Ordinance O-09-58 or as amended)

Garland County Stormwater Office (Ordinance O-14-33 or as amended)

Garland County Department of Environmental Services (Ordinance O-02-48 or as amended)

In addition, applicants will provide evidence of notification or application with the Arkansas Department of Health if installing a septic system; the local water/wastewater utility, if available;

the volunteer fire department or fire protection association serving the location; and any other applicable entities as needed.

All costs to applicants in complying with this section of the ordinance shall be the responsibility of the applicant.

SECTION 2. The existing Section 5(b) shall be renumbered as Section 5(c) and shall read as follows:

Section 5(c). When numbering for each street is completed and each house or building has been assigned its respective number or numbers, the Office of Emergency Management shall notify in writing, by regular mail or electronic mail, the following:

- (1) The owner or occupant or agent of the affected house or building;
- (2) The U.S. Postal Service, the major utilities serving the address area, and the emergency services such as police and sheriff, fire department and ambulance services.

SECTION 3. Section 16 shall be amended and shall read as follows:

Section 16. At the discretion of Garland County Department of Emergency Management 911 Administrative Office in consideration of public safety factors, Mobile Home parks may be assigned one (1) address plus a space designation such as "A through Z". Each mobile home park shall have the space designation such as "A through Z". Each mobile home shall have the space designation displayed so that it is readily visible to emergency services personnel. The Mobile Home Park shall have the correct street address prominently displayed at the main entrance so that it is readily visible to emergency service personnel.

SECTION 4. Emergency clause

That due to the need to clarify the procedure for obtaining an address and for the enforcement thereof and for the protection of the public peace, health and safety, an emergency is hereby declared to exist and this ordinance shall be in force and shall take effect upon passage and publication.

ATTEST: _____
Sarah Smith
Garland County Clerk

APPROVED: _____
Darryl Mahoney
Garland County Judge

SPONSOR: _____

DATE: _____

Justice of the Peace

ORDINANCE **O-16-16**

BE IT ENACTED BY THE QUORUM COURT OF GARLAND COUNTY, STATE OF ARKANSAS; AN ORDINANCE TO BE ENTITLED:

"AN ORDINANCE ESTABLISHING A UNIFORM SYSTEM FOR NUMBERING BUILDINGS AND STREET FRONTAGE, NAMING STREETS, NUMBERING LAKEFRONT PROPERTY, PROVIDING THE METHODS FOR INSTITUTING SAID SYSTEM, FOR THE ENFORCEMENT THEREOF; AND FOR OTHER PURPOSES."

WHEREAS, it has been determined to be in the public interest to shorten the time and simplify the method required for a citizen to request and receive emergency aid; and,

WHEREAS, a uniform system has been created to develop a numbering process for lakefront property and frontage on all streets, avenues and public or private ways in Garland County.

WHEREAS, the Public Health, Welfare and Safety Committee has previously met and approved this Ordinance; and,

NOW, THEREFORE, BE IT ENACTED BY THE QUORUM COURT OF GARLAND COUNTY, ARKANSAS:

SECTION 1. There is hereby established a uniform system for numbering the property frontage on all streets, avenues, and public or private driveways in Garland County. All houses and other buildings shall be numbered in accordance with the provisions of this Ordinance.

SECTION 2. Grand Avenue shall constitute the base line for numbering buildings along all streets running northerly and southerly, and Central Avenue shall constitute the base line for numbering buildings along all streets running easterly and westerly.

SECTION 3. All numbers assigned to property and buildings shall be assigned on the basis of one for each twenty-five (25) feet of street frontage. Where a lot of record is in excess of 25 feet of street frontage, with single building occupancy, the building shall be the nearest number with the sequence of 25 foot assignment.

(a) Exceptions to the twenty-five foot rule shall be the areas of Hot Springs Village, Lonsdale and the City of Hot Springs where numbering is already in place and is in sequential order. Other areas of Garland County, not mentioned above, that have been sequentially numbered may remain as they are at the discretion of the Office of Emergency Management.

SECTION 4. (a) All buildings on the south and west sides of each street shall bare odd numbers. All buildings on the north and east sides of each street shall bare even numbers.

(b) Where any building has more than one entrance serving separate occupants, separate letters shall be assigned to each entrance serving a separate occupant, as set forth in Section 6 herein.

SECTION 5. (a) The Office of Emergency Management shall assign to each house and other residential, commercial, industrial, or public building its respective number.

SCANNED

(b) When the numbering for each street is completed and each house or building has been assigned its respective number or numbers, the Office of Emergency Management shall notify by letter:

- (1) The owner, occupant or agent of affected house or building;
- (2) The U.S. Postal Service, the major utilities serving the address area, and emergency services such as police and sheriff, fire departments and ambulance services.

The Office of Emergency Management shall make a record of the date of the letter sent and the address to which it was assigned.

(c) The Office of Emergency Management shall require that resident make the changes to the newly assigned addresses within thirty (30) days upon receipt of notification of their new address to avoid any confusion in the correct address of the resident. Postal regulations allow up to one year for the forwarding of mail from an old address to a new address.

(d) The owner, occupant, or agent of the affected house or building shall place upon each house or building, the number or numbers assigned under the address system as provided in this ordinance.

(e) Such number or numbers shall be placed on existing buildings within thirty (30) days from the date of the letter of notification. The cost of the number or numbers shall be paid for by the owner or occupant. The numbers used shall not be less than three (3) inches in height for residential and non-residential structures. The numbers shall be of a durable reflective material to promote enhanced visibility.

(f) The numbers shall be conspicuously placed immediately above, on, or at the side of the proper door of each building so that the number can be seen plainly from the street on which the number is based. Whenever any building is situated so that the number is not clearly discernible from the street line or vision of the building from the street is otherwise obscured, the number or numbers assigned shall be placed upon a gate post, fence, mailbox, post or other appropriate place so as to be easily discernible. Numbers painted or stenciled on the curb shall not be a lawful substitute for the display of address numbers prescribed by this Ordinance.

SECTION 6. (a) Where only one number can be assigned to any house or building; the owner, occupant or agent of such house or building who shall desire distinctive numbers for the upper and lower portion of any house or building, or for any part of any such house or building, fronting on any street; such owner, occupant or agent shall be assigned the suffix (A), (B), (C), etc., as may be required. Fractional numbers shall not be used as an alternative to alphabetical designations.

(b) Distinctive names such as 1st Place, Plaza One, or the like, may be used by owners to name business locations. However, businesses so named shall also display the correct assigned address number or numbers in accord with this Ordinance.

SECTION 7. For the purpose of facilitating correct numbering files of all streets, avenues, and public ways within the County area showing the proper numbers of all houses or other buildings fronting upon all streets, avenues, public or private ways shall be kept in the Office of Emergency Management.

SECTION 8. It shall be the duty of the Office of Emergency Management to inform any party applying for address numbers therefore of the number or numbers belonging to or embraced within the limits of any said lot or property as provided in the Ordinance. In case of conflict as to the proper number to be assigned to any building, the Office of Emergency Management shall determine the number of such building.

SECTION 9. The owner or agent proposing to locate any house, building or structure in need of an address in the address area of Garland County shall apply to the Office of Emergency Management for the assignment of the correct number or numbers. Those in need of an address in the address area of the City of Hot Springs shall apply with the City Planning Department.

SECTION 10. There is hereby established a uniform system of street naming in the address area of Garland County and all streets, avenues and other public and private ways shall be named in accordance with the provisions of this Ordinance.

- (a) A street or other public roadway running in the same direction and having an angular deviation of not more than 90 degrees for a distance of not more than 315 feet, shall carry the same name unless special circumstances make such a plan impracticable or not feasible.
- (b) Street names shall not be duplicated from incorporated area to incorporated area within the Garland County address area.
- (c) That part of any street ending in a permanent "dead end" or cul-de-sac, shall not carry the designation of street, avenue, or road but may carry the designation place, cove, trail, etc.
- (d) The Office of Emergency Management may adopt further designations or any additional rules and regulations which may be required from time to time upon recommendations by amending this section.

SECTION 11. (a) The Office of Emergency Management shall have the responsibility of naming all unnamed streets, avenues, and public or private ways within the address area of Garland County and shall propose new names to eliminate duplications and sound alike street names.

(b) Guidelines of renaming existing streets may be used as criteria when considering the changing of a duplicate or sound-alike street name:

- (1) Does one street have any historical reason for its name?
- (2) Which street has the least number of structures on it and thus would require the least number of address changes?
- (3) Which street has had its name for the longest period of time?
- (4) Is the name and thoroughfare designation suffix appropriate according to other street names in the neighborhood?
- (5) Which street name is used for the longest distance or the most traveled section?